

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR)
OF IQAC FOR THE
ACADEMIC YEAR 2015 – 16

Submitted to
**NATIONAL ASSESSMENT AND
ACCREDITATION COUNCIL**

(An Autonomous Institution of the University Grants Commission)
BANGALORE – 560 072

By
**Shri. Mouni Vidhyapeeth's
KARMAVEER HIRE ARTS, SCIENCE,
COMMERCE AND EDUCATION COLLEGE,
GARGOTI**

Hut. Murlidhar Nagar, Gargoti, Tal - Bhudaragad,
Dist - Kolhapur – 416 209 MAHARASHTRA
(Affiliated to Shivaji University, Kolhapur)

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THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF IQAC:

All NAAC accredited institutions will submit an annual self-review progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the academic year. For example, July 1, 2015 to June 30, 2016)

PART - A

1 Details of the Institution

1.1	Name of the Institution	:	Karmaveer Hire Arts, Science, Commerce and Education College
1.2	Address Line 1	:	Hut. MurlidharNagar,
	Address Line 2	:	
	City/Town	:	GARGOTI
	State	:	MAHARASHTRA
	Pin Code	:	416209
	Institution e-mail address	:	khcgargoti@rediffmail.com
	Contact Nos.	:	02324 – 220076
	Name of the Head of the Institution	:	I/C Dr. Dilip G. Nejkar
	Telephone No. with STD Code	:	02324 - 220699
	Mobile	:	9890658763
	Name of the IQAC Co-ordinator	:	Dr. S. A. Vhanalakar
	Mobile	:	7588577082
	IQAC e-mail address	:	naackhc@gmail.com
1.3	NAAC Track ID (For ex. MHCOGN 18879)	:	
1.4	NAAC Executive Committee No. & Date:	:	EC/62/RAR/139 dated 05-01-2013
	(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)		
1.3	Website address	:	www.khcollege.ac.in
	Web-link of the AQAR	:	http://khcollege.ac.in/iqac/aqar

1.6. Accreditation Details :

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C++	-	2004	2009
2	2 nd Cycle	B	2.56	2012	Jan 2018
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7. Date of Establishment of IQAC: DD/MM/YYYY

15.06.2012

1.8. AQAR for the year (for example 2015-2016)

2015-2016

1.9. Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i AQAR 2012-13 20.01.2018
- ii AQAR 2013-14 20.01.2018
- i AQAR 2014-15 22.01.2018

1.10. Institutional Status
 University State ☒ Central ☐ Deemed ☐ Private ☐

 Affiliated College Yes ☒ No ☐

 Constituent College Yes ☐ No ☒

 Autonomous college of UGC Yes ☐ No ☒

 Regulatory Agency approved Institution Yes ☒ No ☐
(eg. AICTE, BCI, MCI, PCI, NCI)
 Type of Institution Co-education ☒ Men ☐ Women ☐

 Urban ☐ Rural ☒ Tribal ☐

 Financial Status Grant Aid ☒ UGC 2 (f) ☒ UGC 12 B ☒

 Grant-in-aid + Self Financing ☒ Totally Self-financing ☐
1.11 Type of Faculty/Programme
 Arts ☒ Commerce ☒ Science ☒ Law ☐ PEI (Phys Edu) ☐

 TEI (Edu) ☒ Engineering ☐ Health Science ☐ Management ☐

 Others (Specify)
1.12 Name of the Affiliating University (for the Colleges) Shivaji University, Kolhapur

Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="NO"/>		
University with Potential for Excellence	<input type="text" value="NO"/>	UGC-CPE	<input type="text" value="NO"/>
DST Star Scheme	<input type="text" value="NO"/>	UGC-CE	<input type="text" value="NO"/>
UGC-Special Assistance Programme	<input type="text" value="NO"/>	DST-FIST	<input type="text" value="NO"/>
UGC-Innovative PG programmes	<input type="text" value="NO"/>	Any other (specify)	<input type="text" value="NO"/>
UGC-COP Programmes	<input type="text" value="NO"/>		

2. IQAC Composition and Activities

2.1.	No. of Teachers	<input type="text" value="15"/>
2.2.	No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3.	No. of students	<input type="text" value="03"/>
2.4.	No. of Management representatives	<input type="text" value="01"/>
2.5.	No. of Alumni	<input type="text" value="01"/>
2.6.	No. of any other stakeholder and community representatives	<input type="text" value="00"/>
2.7.	No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8.	No. of other External Experts	<input type="text" value="00"/>
2.9.	Total No. of members	<input type="text" value="23"/>
2.10.	No. of IQAC meetings held	<input type="text" value="02"/>
2.11.	No. of meetings with various stakeholders	

	No.	02	Faculty	01	
Non-Teaching Staff Students	01	Alumni	00	Student	00

2.12. Has IQAC received any funding from UGC during the year?

Yes No

If yes, mention the amount

2.13. Seminars and Conferences (only quality related)

i No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	<input type="text" value="-"/>	International	<input type="text" value="-"/>
National	<input type="text" value="-"/>	State	<input type="text" value="-"/>
		Institution Level	<input type="text" value="-"/>

ii Themes

2.14. Significant Activities and contributions made by IQAC

2.15. Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
To celebrate the days	Various special days, birth and death anniversaries of eminent personalities were celebrated throughout the year
To organize seminars/conferences	Three proposals were submitted for organization of various seminars/conferences during the year.
To Motivate students to participate in Avishkar competition	The college participated in Avishkar Competition.

**Attach the Academic Calendar of the year as Annexure.*

- 2.16. Whether the AQAR was placed in statutory body Yes ☒ No ☐ -
- 2.17. Management ☒ Syndicate ☐ - Any other body ☐ -

Provide the details of the action taken

The college participated in *Avishkar* Competition.
Three proposals were submitted for organization of various seminars/conferences during the year.

PART – B

CRITERION – I

1. Curricular Aspects:

1.1. Details about Academic Programmes :

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	01			
UG	04			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	05			

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	
Annual	

1.3 Feedback from stakeholders* (On all aspects)

Alumni	-	Parents	-
Employers	-	Students	√
Mode of feedback :	Online	Manual	√
	Co-operating schools (for PEI)		-

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NIL

1.5 Any new Department/Centre introduced during the year. If yes, give details.

- NIL -

CRITERION – II

2. Teaching, Learning and Evaluation

2.1. Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Principal	Librarian
52	45	06	01	01

2.2. No. of permanent faculty with Ph.D.

16

2.3. No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	19	00	00	00	00	00	00	00	19

2.4. No. of Guest and Visiting faculty and Temporary faculty

CHB: 36

2.5. Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars Workshops	21	67	16
Presented papers	15	56	11
Resource Persons	01	00	01

2.6. Innovative processes adopted by the institution in Teaching and Learning:

Teaching and learning process involving – personnel from industries, Demonstrations, Deputation of students for project work, MoUs with industries.

2.7. Total No. of actual teaching days during this academic year :

210

2.8. Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Open Book Test, Photocopy, CAP, Revaluation

2.9. No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development +

02

2.10. Average percentage of attendance of students

86.00

2.11. Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division			
		Distinction %	I %	II %	III %
B.A.	240	8.58	27.82	20.36	27.69
B. Com.	117	11.2	23.31	19.81	27.36
B. Sc.	171	11.23	32.43	20.45	29.36
B. A. B. Ed.	61	30.85	28.56	30.2	8.56
B. C. A.	17	29.41	11.76	35.29	23.53

2.12. How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC encourages teachers as well as students in academic curricular and extra-curricular activities. It plays a motivating role to reach academic excellence.

2.13. Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	09
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	10
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	00
Others	00

2.14. Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	30	13	00	06
Technical Staff	01	00	00	00

CRITERION – III

3. Research, Consultancy and Extension

3.1. Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC encourages the Teaching Staff for participating in National, International and State Level Conferences / Workshop for research paper presentation. It encourages them to write Research Articles in peer reviewed journals.

3.2. Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	01	00	01
Outlay in Rs. Lakhs		1800000		

3.3. Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	03	00	01
Outlay in Rs. Lakhs		1430000		

3.4. Details on research publications

	International	National	Others
Peer Review Journals	28	26	00
Non-Peer Review Journals	00	00	00
e-Journals	00	00	00
Conference proceedings	01	23	01

3.5. Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6. Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2015-16	DST	1800000	300000
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total			1800000	300000

3.7. No. of books published

i)	With ISBN No.	02	Chapters in Edited Books	05
ii)	Without ISBN No.	04		-

3.8. No. of University Departments receiving funds from

UGC-SAP	-	CAS	-	DST-FIST	-
		DPE	-	DBT Scheme/funds	-

3.9. For colleges

Autonomy	-	CPE	-	DBT Star Scheme	-
INSPIRE	-	CE	-	Any Other (specify)	-

3.10. Revenue generated through consultancy

3.11. No. of conferences organized by the Institution

Level	International	National	Sate	University	College
Number	-	-	-	03	02
Sponsoring agencies	-	-	-	University	College

3.12. No. of faculty served as experts, chairpersons or resource persons

3.13. No. of collaborations

International	-	National	-	Any other	05
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3.14. No. of linkages created during this year

3.15. Total budget for research for current year in lakhs:

From Funding agency	-	From Management of University/College	-
Total	-		

3.16. No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17. No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18. No. of faculty from the Institution who are Ph. D. Guides and students registered under them

Guide: 04	Students: 07
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3.19. No. of Ph.D. awarded by faculty from the Institution

03

3.20. No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	-	SRF	-	Project Fellows	-	Any other	-
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3.21. No. of students Participated in NSS events:

University level	07	State level	02
National level	00	International level	00

3.22. No of students participated in NCC events:

University level	01	State level	05
National level	03	International level	00

3.23. No. of Awards won in NSS:

University level	00	State level	00
National level	00	International level	00

3.24. No. of Awards won in NCC:

University level	00	State level	00
National level	00	International level	00

3.25. No. of Extension activities organized

University forum		College forum	02		
NCC	NA	NSS	NA	Any other	NA

3.26. Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Tree plantation
- Personality development workshop
- Celebration of International Yoga day
- Celebration of *Raksha Bandhan* by NCC Cadets
- Wildlife week celebration, Blood donation camp

CRITERION – IV

4. Infrastructure and Learning Resources

4.1. Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	33056 Sq.ft	--	--	33056 Sq.ft
Class rooms	20	--	--	20
Laboratories /Moot Court Hall	09	--	--	09
Seminar Halls	01	--	--	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	1.65	0.70	--	2.35
Value of the equipment purchased during the year (Rs. in Lakhs)	17.12	3.5	--	20.62
Others (Principal Room, Office Room, Staff Room, Library & Ladies Room)	06	--	--	06

4.2. Computerization of administration and library.

Yes

4.3. Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	11608	1961412	536	108110	12144	2069522
Reference Books	56033		167		56200	
e-Books	97000+	5725				
Journals	160	53409	30	13250	190	66659
e-Journals						
Digital Database						
CD & Video	80	6500	10	1500	90	8000
Others (specify)						

**Value : Included Text Book Bill*

4.4. Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	84	02	02	00	01	01	04	00
Added	00	00	00	00	00	00	00	00
Total	84	02	02	00	01	01	04	00

4.5. Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

ICT training is given to teaching staff Workshop on Cyber Technology Workshop on Nanotechnology Book Publication of computer science teachers on "Programming in C"

4.6. Amount spent on maintenance in lakhs :

i	ICT	1.60
ii	Campus Infrastructure and facilities	3.03
iii	Equipments	5.23
iv	Others	2.51

4.7. Others:

CRITERION – V

5. Student Support and Progression

5.1. Contribution of IQAC in enhancing awareness about Student Support Services

IQAC publishes a prospectus, academic calendar for providing information.
The college website is updated regularly to give information about the student support services.
Notices are displayed on the notice boards.

5.2. Efforts made by the institution for tracking the progression

- Analysis of the university examination results.
- Interaction with parents and students during parents-students meet.
- Periodical review by the Principal in staff meetings.
- Formation of various committees to assign responsibilities
- Feedback was taken from students about teacher performance and syllabus

5.3. (a) Total Number of students

UG	PG	Ph. D.	Others
2025	60	07	00

(b) No. of students outside the state

	Men	Women
No	--	--
%		

(c) No. of international students

	Men	Women
No	--	--
%		

Year	General	SC	ST	OBC	SBC	VJ NT	Physically Challenged	Foreign Students	Total
Last Year	1507	131	00	92	01	26	00	00	1756
This Year	1741	144	00	114	00	26	00	00	2025

5.4. Details of student support mechanism for coaching for competitive examinations (If any)

- Independent competitive examination coaching centre.
- Guidance for NET and SET.
- Coaching for P.G. Entrance examination.

No. of student beneficiaries

20

5.5. No. of students qualified in these examinations

NET	01	SET/SLET	04	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	01

5.6. Details of student counselling and career guidance

- A separate counselling cell has been established for the benefit of slow learners.
- A separate cell has also been established for Placement and Career guidance which invites Bank Officials and persons from the Corporate and Government agencies.
- Workshop on career in Nanotechnology was conducted.

No. of student beneficiaries

5.7. Details of campus placement -NIL-

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8. Details of gender sensitization programmes -NIL-

- Organization of lectures
- Organization of rally
- Special activities through NCC (Girls Division)
- Women empowerment programmes

5.9. Students Activities

5.9.1. No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2. No. of medals /awards won by students in Sports, Games and other events Sports :

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10. Scholarships and Financial Support

Details	Number of students	Amount Rs.
Financial support from institution		
Financial support from government	280	662690
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11. Student organised / initiatives

Fairs:	State/ University level	-	National level	-	International level	-
Exhibition :	State/ University level	-	National level	-	International level	-

5.12. No. of social initiatives undertaken by the students

--

5.13. Major grievances of students (if any) redressed:

CRITERION – VI

6. Governance, Leadership and Management

6.1. State the Vision and Mission of the institution

Vision:

- Rural reconstruction through education and education through rural reconstruction
- To be a frontline institution
- To act as catalyst in dissemination quality education keeping in view the changing global perspective

Mission:

- To enable the students to achieve good opportunities
- To provide modern, electronic, technical educational gadgets for quality enhancement
- To provide basic and advanced sports facility to inculcate the quality of awareness towards the duties of the society

6.2. Does the Institution have a management Information System

No

6.3. Quality improvement strategies adopted by the institution for each of the following:

6.3.1. Curriculum Development

Curriculum Development Authority is BOS of Shivaji University, Kolhapur and our Senior Teachers participated in undergraduate and post graduate curriculum.

6.3.2. Teaching and Learning

- Interactive teaching-learning process.
- Student centric teaching methodology.
- Use of ICT.
- Practicals, Projects and Study Tours.

6.3.3. Examination and Evaluation

- Fair, impartial and disciplined conduct of examinations.
- Evaluation through qualified examiners.
- Provision to provide photocopies of answer books on demand from students.
- Revaluation facility.
- Internal assessment through open book test, Unit test, Surprise test, Class test, Orals, Seminars

6.3.4. Research and Development

- Publication of research articles by faculties.
- Activities conducted through MoUs.
- Laboratory development
- Submitted proposals for organization of conferences and seminars.
- Deputed faculties to participate in research activities.

6.3.5. Library, ICT and physical infrastructure / instrumentation

- Development of Computer Laboratory
- Development of laboratories
- Purchase of equipments for science departments and sports

6.3.6. Human Resource Management

All faculty members are involved in different activities like seminar, paper presentation and book writings and article publication.

Appointment of teaching and non teaching staff is done by the parent institution as per the guidelines of regulating authorities. Staff is sent for various types of training programmes, workshops, orientation and refresher courses for enhancing their competence.

6.3.7. Faculty and Staff recruitment

- Vacant posts are filled as per the rules and regulations. Proper care is taken in the selection process for kipping quality in the appointments. Proposal for vacant posts for recruitment has been sent to the Government and University.
- Clock Hour Basis teachers have been appointed.

6.3.8. Industry Interaction / Collaboration

Students take industrial tour periodically and observe the implementation of labour legislation.

6.3.9. Admission of Students

Students are admitted on merit base by observing the policy of reservation as per Government of Maharashtra.

6.4. Welfare schemes for

Teaching	Yes
Non teaching	Yes
Students	Yes

6.5. Total corpus fund generated

NA

6.6. Whether annual financial audit has been done

Yes

√

No

-

6.7. Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	No	No
Administrative	Yes	Govt.	Yes	CA

6.8. Does the University/ Autonomous College declares results within 30 days?

For UG Programmes	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
For UG Programmes	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

6.9. What efforts are made by the University/ Autonomous College for Examination Reforms?

Examination Reforms are periodically discussed at university level by consulting concern affiliated colleges. 80:20 patterns introduced. 20 marks exams were conducted by colleges. 4 clinical papers as per part IV of BCI have been introduced.

6.10. What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

20 marks exams conducted by colleges. University always encourages affiliated colleges to opt for autonomous status.

6.11. Activities and support from the Alumni Association

We have alumni association.

6.12. Activities and support from the Parents – Teachers Association

Parent – Teacher Association is formed and meetings are periodically conducted. The recommendations from the parents are discussed and implemented.

6.13. Development programmes for support staff

Development programmes like, administrative training, filing, computer training etc are given for support staff.

6.14. Initiatives taken by the institution to make the campus eco-friendly

- Every year the college is taking care for plantation of trees.
- Cleanliness campaigns are undertaken in college campus. (Swachhta Abhiyan)
- Proper disposal of e-waste.
- E-governance and minimum use of paper.

CRITERION – VII

7. Innovations and Best Practices

7.1. Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Use of internet and newspaper articles in teaching.
- This method improved effective learning and teaching process

7.2. Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Upgradation of teaching learning facility.
- Organise workshops on different subjects.

7.3. Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- Tree plantation.
- Analysis of feedback of Teachers and guidance for improvement

***Provide the details in annexure (annexure need to be numbered as i, ii,iii)**

7.4. Contribution to environmental awareness / protection

- Safe disposal of laboratory waste and e-waste
- Motivation to the student so protect environment and promote cleanliness to prevent pollution

7.5. Whether environmental audit was conducted?

Yes

☐

No

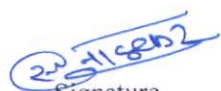
☐

7.6. Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- The college has taken initiative to encourage the students who are showing outstanding performance in various academic and extracurricular activities by felicitating them in Annual Social gathering and award them the prizes for their achievements during the year.

8. Plans of institution for next year

- To seek feedback from students at Entry and Exit levels.
- To organize a workshop on techniques of evaluation.
- Subject-wise alumni meet for students.



Signature
Coordinator, IQAC
Karmveer Hire Arts, Commerce,
Science and Education College, Gargoti



Signature
Chairperson, IQAC
Karmveer Hire Arts, Commerce, Science
and Education College, Gargoti
Murahdnarnagar, Gargoti, Dist. Kothapur.