THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF IQAC FOR THE ACADEMIC YEAR 2016 – 17

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

(An Autonomous Institution of the University Grants Commission)

BANGALORE - 560 072

By

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Hut. Murlidhar Nagar, Gargoti, Tal - Bhudaragad,

Dist - Kolhapur – 416 209 MAHARASHTRA

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THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF IQAC:

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All NAAC accredited institutions will submit an annual self-review progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the academic year. For example, July 1, 2016 to June 30, 2017)

Detai	ls of the Institution :	
1.1	Name of the Institution :	Karmaveer Hire Arts, Science, Commerce and Education College
1.2	Address Line 1 :	Hut. MurlidharNagar,
	Address Line 2 :	
	City/Town :	GARGOTI
	State :	MAHARASHTRA
	Pin Code :	416209
	Institution e-mail address :	khcgargoti@rediffmail.com
	Contact Nos. :	02324 - 220076
	Name of the Head of the :	Dr. G. S. Mhangore
	Telephone No. with STD Code :	02324 - 220699
	Mobile :	9890797481
	Name of the IQAC Co-ordinator :	Dr. S. A. Vhanalakar
	Mobile :	7588577082
	IQAC e-mail address :	naackhc@gmail.com
1.3	NAAC Track ID (For ex. MHCOGN 18879)	
1.4	NAAC Executive Committee No. & Date:	: EC/62/RAR/139 dated 05-01-2013
1.3	Website address : <u>www.khcol</u>	lege.ac.in
	Web-link of the AQAR : <u>http://khcolleg</u>	ge.ac.in/iqac/aqar

1.6. Accreditation Details :

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C++	-	2004	2009
2	2 nd Cycle	В	2.56	2012	Jan 2018
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7.	Date	of Establishment of IQAC:	DD/MM/YYYY	15.06.2012
1.8.	AQA	R for the year (for example 201	12-2013)	2016-2017
1.9.	Details of the previous year's AQAR s and Accreditation by NAAC ((for example			
	i	AQAR 2012-13	20.01.2018	
	ii	AQAR 2013-14	20.01.2018	
	iii	AQAR 2014-15	22.01.2018	

iv AQAR 2015-16 23.01.2018

1.10. Institutional Status

University State $$ Central	- Deemed - Private -
Affiliated College	Yes $$ No -
Constituent College	Yes - No $$
Autonomous college of UGC	Yes - No $$
Regulatory Agency approved Institution	Yes $$ No -
(eg. AICTE, <u>BCI,</u> MCI, PCI, NCI)	
Type of Institution Co-education	Men - Women -
Urban	- Rural $$ Tribal -
Financial Status Grant Aid √ Grant-in-aid + Self Finan	UGC 2 (f) \checkmark UGC 12 B \checkmark ucing \checkmark Totally Self-financing-
1.11 Type of Faculty/Programme	
Arts \checkmark Commerce \checkmark Science	e $$ Law - PEI (Phys Edu) -
TEI (Edu) $$ Engineering -	Health Science - Management -
Others (Specify) BCA	

1. 12	Name of the Affiliating University (for the Colleges)	Shiv	aji University, Kolhapu	ır	
	Special status conferred by Central/ State Governme	ent UG	GC/CSIR/DST/DBT/ICM	IR etc	
	Autonomy by State/Central Govt. / University	NO			
	University with Potential for Excellence	NO	UGC-CPE	NO	
	DST Star Scheme	NO	UGC-CE	NO	
	UGC-Special Assistance Programme	NO	DST-FIST	NO	
	UGC-Innovative PG programmes	NO	Any other (specify)	NO	
	UGC-COP Programmes	NO			
2.	IQAC Composition and Activities				
2.1.	No. of Teachers			15	
2.2.	No. of Administrative/Technical staff			02	
2.3.	No. of students			03	
2.4.	No. of Management representatives			01	
2.5.	No. of Alumni			01	
2.6.	No. of any other stakeholder and community represe	entatives		00	
2.7.	No. of Employers/ Industrialists				
2.8.	No. of other External Experts 00				
2.9.	Total No. of members 23				
2.10.	No. of IQAC meetings held 02				
2.11.	No. of meetings with various stakeholders				
		No	. 02 Faculty	01	
	Non-Teaching Staff Students 01 A	lumni	00 Others	00	
2.12.	Has IQAC received any funding from UGC during t	the year?	?		
			Yes - No		
	If yes, mention the amount				
2.13.	Seminars and Conferences (only quality related)				
	i No. of Seminars/Conferences/ Workshops/Syn	mposia o	organized by the IQAC		
	Total Nos	Inte	ernational -		
	National - State -	Instit	ution Level -		

Karmaveer Hire Arts, Science, Commerce and Education College, Gargoti AQAR 2016-17 Page No. 4 / 21

ii Themes

2.14. Significant Activities and contributions made by IQAC

IQAC recommended conduction of workshops, seminars, symposium and quality related activities.

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2.15. Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
To organize Lead college activity	College has organized three lead college activity during the year
To arrange Guest Lectures	Various departments organized guest lectures of eminent speakers
To conduct Various Functions	Science and education Departments organized various functions with involvement of students

*Attach the Academic Calendar of the year as Annexure.

2.16.	Whether the AQAR was placed in statutory body Yes			No	-
2.17.	Management $$ Syn	ndicate -	Any oth	ner body	-

Provide the details of the action taken

The Governing Body, Local Managing Committee of the college is authority to look after the AQAR. This was placed before the committee for approval.

PART – B CRITERION – I

1. Curricular Aspects:

1.1. Details about Academic Programmes :

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	01			
UG	05			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	06			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	
Annual	

1.3	Feedback from stakeholders* (On all aspects)	Alumni	-	Parents	-	
		Employers	-	Students	\checkmark	
	Mode of feedback :	Online	-	Manual	\checkmark]
		Co-operating	scho	ols (for PEI)	-	1

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects. Nil

1.5 Any new Department/Centre introduced during the year: Nil

CRITERION – II

2. Teaching, Learning and Evaluation

2.1. Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Principal	Librarian
49	41	08	01	01

2.2. No. of permanent faculty with Ph.D.

2.3. No. of Faculty Positions Recruited (R) and Vacant (V) during the year

	sst. essors		ciate ssors	Profe	Professors Others		Total		
R	V	R	V	R	V	R	V	R	V
00	13	00	00	00	00	00	00	00	13

2.4. No. of Guest and Visiting faculty and Temporary faculty

CHB: 39

2.5. Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars Workshops	08	66	16
Presented papers	03	50	08
Resource Persons	00	01	01

2.6. Innovative processes adopted by the institution in Teaching and Learning:

Teaching and learning process involving expert personnel from society and industries, Demonstrations, Deputation of students for project work, MoUs with other colleges and departments.

2.7. Total No. of actual teaching days during this academic year :



2.8. Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Open Book Test, CBCS, Photocopy, CAP, Revaluation

- 2.9. No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development: 02
- 2.10. Average percentage of attendance of students: 85.33

Title of the Programme	Total no. of students		Divisi	on	
Trogramme	appeared	Distinction %	I %	II %	III %
B. A.	216	10.55	26.60	19.46	16.91
B. Com.	147	12.55	21.95	18.66	14.32
B. Sc.	149	18.67	27.56	17.38	6.66
B. A. B. Ed.	64	33.60	28.05	29.66	7.14
B. C. A.	22	18.18	40.91	27.27	13.64

2.11. Course/Programme wise distribution of pass percentage:

2.12. How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC prepares the plan for the academic year and prepares an Academic Calendar.
- Based on the activities mentioned in the calendar, IQAC assists and observes the implementation of the activities.
- The Principal arranges meetings with the HODs and the concerned committee members and monitors the execution of the plan.

2.13. Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	01
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	04
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	00
Others	00

2.14. Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	29	14	00	06
Technical Staff	01	00	00	00

CRITERION – III

3. Research, Consultancy and Extension

3.1. Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC encourages the Teaching Staff for participating in National, International and State Level Conferences / Workshop for research paper presentation. It encourages them to write Research Articles in peer reviewed journals.

3.2. Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	00	00	02
Outlay in Rs. Lakhs				

3.3. Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	04	00	00
Outlay in Rs. Lakhs				

3.4. Details on research publications

	International	National	Others
Peer Review Journals	11	32	00
Non-Peer Review Journals	00	00	00
e-Journals	00	00	00
Conference proceedings	02	13	00

3.5. Details on Impact factor of publications:

Range

- Average

h-index

-

-

Nos. in SCOPUS

3.6. Research funds sanctioned and received from various funding agencies, industry and other organisations

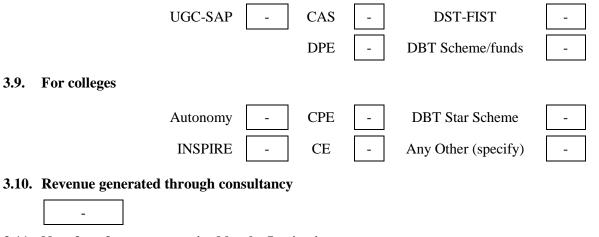
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Nature of the Project	Duration	Name of the	Total grant	Received
	Year	funding Agency	sanctioned	
Major projects				
Minor Projects				
Interdisciplinary Projects				
Projects sponsored by the				
University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7. No. of books published

i)	With ISBN No.	01	Chapters in Edited Books	02
ii)	Without ISBN No.	03		-

3.8. No. of University Departments receiving funds from



3.11. No. of conferences organized by the Institution

Level	International	National	Sate	University	College
Number	-	00	-	02	04
Sponsoring agencies	-	-	-	University	College

3.12. No. of faculty served as experts, chairpersons or resource persons

01

29	
29	

3.13. No. of collaborations

International

National

03

Any other

3.14. No. of linkages created during this year

00

3.15. Total budget for research for current year in lakhs:

From Funding agency - From Management of University/College -Total -

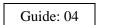
3.16. No. of patents received this year

Type of Patent		Number
National	Applied	02
Inational	Granted	
International	Applied	NIL
	Granted	
Commercialised	Applied	

3.17. No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18. No. of faculty from the Institution who are Ph. D. Guides and students registered under them



	Guid	e: 04	Stu	idents: 04]			
3.19.	No. of P	h.D. awaro	ded by fa	culty fron	n the Institution			
	0	1						
3.20.	No. of F	Research sc	holars re	eceiving th	e Fellowships (Ne	ewly enro	olled + existing one	es)
	JRF	-	SRF	-	Project Fellows	-	Any other	-
3.21.	No. of s	tudents Pa	rticipate	d in NSS e	vents:			
					University level	09	State lev	vel 02
					National level	NA	International lev	vel NA
3.22.	No of st	udents par	ticipated	l in NCC e	events:			
					University level	01	State lev	vel 03
					National level	04	International lev	vel NA
3.23.	No. of A	Awards wo	on in NSS	5:				
					University level	NA	State lev	vel NA
					National level	NA	International lev	vel NA
3.24.	No. of A	Awards wo	on in NC	С:				
					University level	NA	State lev	vel NA
					National level	NA	International lev	vel NA
3.25.	No. of E	Extension a	ctivities	organized				
	Univ	versity forur	n	C	ollege forum			
		NCC	0)1	NSS	12	Any other	NA

Tree Plantation, Blood Donation Camp, Campus Cleanliness Drive

CRITERION – IV

4. Infrastructure and Learning Resources

4.1. Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	33056 Sq.ft			33056 Sq.ft
Class rooms	20			20
Laboratories /Moot Court Hall	09			09
Seminar Halls	01			01
No. of important equipments purchased (≥ 1 -0 lakh) during the current year.	2.35	0.38		2.73
Value of the equipment purchased during the year (Rs. in Lakhs)	20.62	3.2		23.82
Others (Principal Room, Office Room, Staff Room, Library & Ladies Room)	06			06

4.2. Computerization of administration and library.

Computerized Data-Entry and Digitalization process continued with the existing computers.

4.3. Library services:

	Existing		Newly	added	Total		
	No.	Value	No.	Value	No.	Value	
Text Books	12144	2069522	372	136755	12516	2206277	
Reference Books	56200	2009322	365	130733	56565	2206277	
e-Books	97000+	5725					
Journals	190	66659	30	15000	220	81659	
e-Journals							
Digital Database							
CD & Video	90	8000	10	1500	100	9500	
Others (specify)							

4.4. Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	84	02	02	00	01	01	04	00
Added	00	00	00	00	00	00	00	00
Tota	al 84	02	02	00	01	01	04	00

4.5. Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Development of computer laboratory
- Extension of mathematics computer lab
- BCA lab upgradation

4.6. Amount spent on maintenance in lakhs :

i	ICT	0.93
ii	Campus Infrastructure and facilities	2.99
iii	Equipments	3.38
iv	Others	2.84

4.7. Others:

CRITERION – V

5. Student Support and Progression

5.1. Contribution of IQAC in enhancing awareness about Student Support Services

IQAC publishes a prospectus, academic calendar for providing information.

The college website is updated regularly to give information about the student support services.

Notices are displayed on the notice boards.

5.2. Efforts made by the institution for tracking the progression

- Analysis of the university examination results.
- Interaction with parents and students during parents-students meet.
- Periodical review by the Principal in staff meetings.
- Formation of various committees to assign responsibilities
- Feedback was taken from students about teacher performance and syllabus

5.3. (a) Total Number of students

UG	PG	Ph. D.	Others
2201	60	4	00

(b) No. of students outside the state

	Men	Women
No		
%		

(c) No. of international students

	Men	Women
No		
%		

Year	General	SC	ST	OBC	SBC	VJ NT	Physically Challenged	Foreign Students	Total
Last Year	1741	144	00	114	00	26	00	00	2025
This Year	1833	151	00	181	00	36	00	00	2201

Details of student support mechanism for coaching for competitive examinations (If any) 5.4.

- Independent competitive examination coaching centre. • Guidance for NET & SET. Coaching for P.G. Entrance examination. • No. of student beneficiaries 10 No. of students qualified in these examinations 5.5. SET/SLET NET 00 00 GATE CAT IAS/IPS etc State PSC UPSC Others 5.6. Details of student counselling and career guidance A separate counselling cell has been established for the benefit of slow learners. A separate cell has also been established for Placement and Career guidance
 - which invites Bank Officials and persons from the Corporate and Government agencies.

No. of student beneficiaries

Details of campus placement

5.7.

-NIL-

		Off Campus	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8. **Details of gender sensitization programmes** -NIL-

- Organization of lectures
- Organization of rally
- Special activities through NCC (Girls Division)
- Women empowerment programmes

5.9. **Students Activities**

5.9.1. No. of students participated in Sports, Games and other events

State/ University level	02	National level	-	International level	-
No. of students participat	ed in cul	tural events			
State/ University level	-	National level	-	International level	-
No. of medals /awards wo	n by stu	dents in Sports, C	Games a	nd other events Sports	:

5.9.2.

Sports:	State/ University level	-	National level	-	International level
Cultural:	State/ University level	-	National level	-	International level

-
-

5.10. Scholarships and Financial Support

Details	Number of students	Amount Rs.
Financial support from institution		
Financial support from government	317	614350
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11. Student organised / initiatives

Fairs:	State/ University level	-	National level	-	International level	-
Exhibition :	State/ University level	-	National level	-	International level	-

5.12. No. of social initiatives undertaken by the students

5.13. Major grievances of students (if any) redressed: 1 grievance redressed.

CRITERION – VI

6. Governance, Leadership and Management

6.1. State the Vision and Mission of the institution:

Vision:

- Rural reconstruction through education and education through rural reconstruction
- To be a frontline institution
- To act as catalyst in dissemination quality education keeping in view the changing global perspective

Mission:

- To enable the students to achieve good opportunities
- To provide modern, electronic, technical educational gadgets for quality enhancement
- To provide basic and advanced sports facility to inculcate the quality of awareness towards the duties of the society

6.2. Does the Institution have a management Information System



6.3. Quality improvement strategies adopted by the institution for each of the following:

6.3.1. Curriculum Development

Curriculum Development Authority is BOS of Shivaji University, Kolhapur and our Senior Teachers participated in undergraduate and post graduate curriculum.

6.3.2. Teaching and Learning

In order to make effective teaching and learning process effective:

- Various methods of ICT like Power Point Presentation, Poster Presentation and simulation exercises are undertaken.
- Group discussions among students under the supervision of concerned teachers are undertaken.

Mock trials are conducted regularly.

6.3.3. Examination and Evaluation

- The college conducts the semester examinations as per guidelines and schedule of the affiliating university.
- Internal examinations are conducted.
- Seminars and assignments are given to students for evaluation.

6.3.4. Research and Development

- The college has a research committee to motivate the teachers to undertake research.
- The college encourages the faculties to participate in various seminars, conferences and workshops.

6.3.5. Library, ICT and physical infrastructure / instrumentation

- Library is updated with latest books. ICT is implemented. Infrastructure is developed to the possible extent.
- ICT : LCD projectors, desktops, laptops, printers, internet switches, dot matrix printers, UPS, power generator, application software and system softwares.
- Physical Infrastructure : college has sufficient infrastructure including principals cabin, vice principal cabin, administrative hall, faculty room, ladies room, meeting hall, class rooms, gents and ladies toilet, boys hostels, ladies hostels, computer lab, library, reading room, internet facility etc.
- Instrumentation : scientific instruments are purchased.

6.3.6. Human Resource Management

All faculty members are involved in different activities like seminar, paper presentation and book writings and article publication.

Appointment of teaching and non teaching staff is done by the parent institution as per the guidelines of regulating authorities. Staff is sent for various types of training programmes, workshops, orientation and refresher courses for enhancing their competence.

6.3.7. Faculty and Staff recruitment

- Vacant posts are filled as per the rules and regulations. Proper care is taken in the selection process for kipping quality in the appointments. Proposal for vacant posts for recruitment has been sent to the Government and University.
- Clock Hour Basis teachers have been appointed.

6.3.8. Industry Interaction / Collaboration

Students take industrial tour periodically and observe the implementation of labour legislation.

6.3.9. Admission of Students

Students are admitted on merit base by observing the policy of reservation as per Government of Maharashtra.

6.4. Welfare schemes for

Teaching	Yes
Non teaching	Yes
Students	Yes

6.5. Total corpus fund generated

6.6. Whether annual financial audit has been done

Yes

\checkmark	No
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6.7. Whether Academic and Administrative Audit (AAA) has been done?

Audit Turne	Exte	rnal	Internal		
Audit Type	Yes/No	Agency	Yes/No	Authority	
Academic	No	No	No	No	
Administrative	Yes	Govt.	Yes	CA	

6.8. Does the University/ Autonomous College declares results within 30 days?

For UG Programmes	Yes	\checkmark	No	-
For UG Programmes	Yes	-	No	-

6.9. What efforts are made by the University/ Autonomous College for Examination Reforms?

Examination Reforms are periodically discussed at university level by consulting concern affiliated colleges. 80:20 patterns introduced. 20 marks exams were conducted by colleges.

6.10. What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

20 marks exams conducted by colleges. University always encourages affiliated colleges to opt for autonomous status.

6.11. Activities and support from the Alumni Association

We have alumni association. Alumni have donated number of books to the library.

6.12. Activities and support from the Parents – Teachers Association

Parent - Teacher Association is formed and meetings are periodically conducted. The recommendations from the parents are discussed and implemented.

6.13. Development programmes for support staff

Development programmes like, administrative training, filing, computer training etc are given for support staff.

6.14. Initiatives taken by the institution to make the campus eco-friendly

- Every year the college is taking care for plantation of trees.
- Cleanliness campaigns are undertaken in college campus. (Swachchta Abhiyan)
- Proper disposal of e-waste

CRITERION – VII

7. Innovations and Best Practices

7.1. Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

• ICT Training to Staff

7.2. Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Enhancement of research output
- Organise workshops on different subjects.
- Regular update of college website

7.3. Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- College publication
- Establishment of subject associations
- Feedback analysis

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4. Contribution to environmental awareness / protection

• Green campus

Yes

• Less use of electricity

7.5. Whether environmental audit was conducted?



No

7.6. Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- The college has taken initiative to encourage the students who are showing outstanding performance in various academic and extracurricular activities by felicitating them in Annual Social gathering and award them the prizes for their achievements during the year.
- The college also has taken initiatives to encourage the students in Sports and Moot Court Competitions.

8. Plans of institution for next year

- Focus on student centric activities to enhance their skills
- To start paid consultancy
- To arrange campus interview technique workshop
- To observe No Vehicle Day in college campus
- Faculty wise alumni meet

alleen2 Signature

Coordinator, IQAC Karmveer Hire Arts, Commerce, Science and Education College, Gargoti

Chairperson, IQAC Karmveer Hire Arts, Commerce, Science and Education College, Gargoti